

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, November 13, 2024
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

Chairwoman Southerington called the meeting to order at 4:00 p.m.

2) ROLL CALL

Chairwoman Southerington and Commissioner Colaluca were present at the time of roll call; Commissioner Boseman arrived after roll call.

3) APPROVAL OF MINUTES from September 17, 2024

Chairwoman Southerington made a motion to approve the meeting minutes from September 17, 2024; Commissioner Colaluca seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Appeals

i) Jessica Jadrych – Report & Recommendation

Jessica Jadrych was not in attendance. Assistant Law Director Ryan Geary from the Law Department addressed the Commission on behalf of the County. Discussion ensued.

Chairwoman Southerington made a motion to approve the Hearing Officer's recommendation to dismiss the case for lack of jurisdiction; Commissioner Colaluca seconded the motion. All were in favor, no objections.

ii) Lisa Jarrell – Report & Recommendation

Ms. Jarrell was present and addressed the Commission regarding her appeal. Assistant Law Director Ryan Geary addressed the Commission on behalf of the County. Discussion ensued.

The Commissioners adjourned the meeting for deliberations at 4:14 p.m. Chairwoman Southerington called the meeting to order at 4:24 p.m.

Chairwoman Southerington made a motion to approve the Hearing Officer's recommendation to uphold the County's decision to terminate Lisa Jarrell's employment; Commissioner Colaluca seconded the motion. All were in favor, no objections.

b) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Accountant 3	FISC	9/10/2024
Construction Laborer	PW	9/10/2024
Groundskeeper	PW	9/10/2024
Supervisor, CECOMS Operations	PSJS	9/11/2024
Child Care Licensing Specialist	HHSDO	9/12/2024
Contract Analyst	HHSDO	9/12/2024
Social Service Aide 2	DCFS	9/12/2024
Veterinary Technician	PW	9/11/2024
Supervisor, Animal Shelter	PW	9/13/2024
Investigator	HHSDO	9/13/2024
HMO Heavy	PW	9/13/2024
Senior Business Intelligence Analyst	PRC	9/13/2024
Senior Project Manager	PW	9/16/2024
Correction Officer	SHER	9/16/2024
Corrections ADA Coordinator	SHER	9/16/2024
Sewer Maintenance Worker	PW	9/17/2024
Justice System Advocate	PSJS	9/19/2024
Supervisor, Custodial Worker	PW	9/23/2024
Emergency Management Specialist	PSJS	9/20/2024
Fiscal Specialist 2	HHSDO	9/24/2024
Support Officer	CJFS	9/25/2024
Forensic Scientist 1- DNA	MEO	9/25/2024
Information Technology Senior Project Manager	IT	9/25/2024
Supervisor, Business Administrator	MEO	6/12/2024
Corrections Grievance Officer	SHER	10/1/2024
Quality Assurance Specialist	HHSDO	10/3/2024
Social Service Worker 3	DCFS	10/4/2024
Pump Station Mechanic 1	PW	10/4/2024
Correction Officer	SHER	10/8/2024
Administrator, Homeless Services	CID	10/8/2024
Administrative Assistant	DSAS	10/9/2024
Engineer 4	PW	10/9/2024
Clerical Specialist 1	DCFS	10/15/2024
Corrections ADA Coordinator	SHER	10/15/2024
Imam	SHER	10/15/2024
Child Care Licensing Assistant	HHSDO	10/8/2024
Hazardous Materials (HazMat) Coordinator	PSJS	10/29/2024
Senior OED & Training Specialist	HR	10/29/2024
Developer 3	IT	10/30/2024
Supervisor, Administrative Support	DCFS	10/30/2024
Senior Supervisor, Social Services	DSAS	10/30/2024
Senior Development Housing Specialist	DEV	11/5/2024
Fiscal Specialist 2	FISC	11/5/2024

Cashier	TREA	11/4/2024
Manager, Tax Assessment	FISC	11/8/2024

Chairwoman Southerington made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Boseman seconded the motion. All were in favor, no objections.

c) Class Plan Changes

Chairwoman Southerington made a motion to approve the recommended Class Plan changes; commissioner Colaluca seconded the motion. All were in favor, no objections.

d) Standardization of Benefits Audit Report

PRC Compliance Manager and Staff Attorney Cynthia Sands presented the Standardization of Benefits Audit Report to the Commission. Discussion ensued.

6) EXECUTIVE SESSION

a) Discussion of a Personnel Matter

Chairwoman Southerington closed the meeting at 5:06 p.m. to discuss a personnel matter. The meeting was reopened at 5:11 p.m.

Chairwoman Southerington made a motion to approve the reassignment of David Mizuta from Employment Testing Specialist to Senior Business Intelligence Analyst; Commissioner Boseman seconded the motion. All were in favor, no objections.

7) OTHER BUSINESS

PRC Director Rebecca Kopcienski informed the Commission that George Vaughan presented a County-wide webinar earlier that week.

8) ADJOURNMENT

Chairwoman Southerington made a motion to adjourn the meeting at 5:12 p.m.; Commissioner Boseman seconded the motion. All were in favor, no objections.