

MEETING MINUTES

Cuyahoga County Personnel Review Commission

Wednesday, July 9, 2025

9830 Lorain Ave., Classroom 5

Cleveland, Ohio 44102

4:00 p.m.

1) CALL TO ORDER

Chairman Boseman called the meeting to order at 4:01 p.m.

2) ROLL CALL

Chairman Boseman asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Chairman Boseman and Commissioner Colaluca were present; Commissioner Southerington was absent. A quorum was established.

3) APPROVAL OF MINUTES from June 4, 2025

Chairman Boseman made a motion to approve the meeting minutes from the June 4, 2025 PRC meeting; Commissioner Colaluca seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Appeals

i) Tia Jones – Report and Recommendation

Appellant Tia Jones was present and spoke before the Commission. Discussion ensued.

Assistant Law Director Wesley Kretch spoke before the Commission on behalf of the appellee. Discussion ensued.

After deliberations concluded and the meeting was called to order, Chairman Boseman made a motion to affirm the Hearing Officer's Report and Recommendation that appellant Tia Jones's 5-day suspension be upheld, that she be reinstated to her position of EFS Supervisor with backpay, and that she be given supervisory training; Commissioner Colaluca seconded the motion. All were in favor, no objections.

ii) Cynthia Spraggins-Norman – Report and Recommendation

Appellant Cynthia Spraggins-Norman was present and spoke before the Commission. Discussion ensued.

Assistant Law Director Wesley Kretch spoke before the Commission on behalf of the appellee. Discussion ensued.

After deliberations concluded and the meeting was called to order, Chairman Boseman made a motion to affirm the Hearing Officer's Report and Recommendation to uphold appellant Cynthia Spraggins-Norman's layoff due to permanent lack of work; Commissioner Colaluca seconded the motion. All were in favor, no objections.

Chairman Boseman made a motion to adjourn the meeting for deliberations at 4:16 p.m.; Commissioner Colaluca seconded the motion. All were in favor, no objections. Chairman Boseman called the meeting to order again at 4:20 p.m.

b) Establishment of the Eligibility Lists as of the date posted to the PRC website

Correction Officer	SHER	1/17/2025
Senior Grants Coordinator	PSJS	3/14/2025
Engineer 1	PW	3/25/2025
Administrative Assistant 1	DCFS	4/3/2025
Emergency Management Specialist	PSJS	4/30/2025
Security Officer 2	SHER	5/8/2025
Deputy Sheriff Cadet	SHER	5/12/2025
Green Energy Senior Project Manager	PW	5/14/2025
Information Technology Senior Project Manager	IT	5/27/2025
Residential/Agricultural Appraiser Coordinator	FO	5/28/2025
Investigator Assistant	HHSDO	6/3/2025
Family Service Aide 2	DSAS	6/3/2025
Supervisor, Employment & Family Service	CJFS	6/4/2025
Emergency Call-Taker	PSJS	6/9/2025
Case Control Reviewer	CJFS	6/9/2025
Criminal Justice Information Services Program Coordinator	SHER	6/10/2025
Grants Coordinator	PSJS	6/16/2025
Financial Reporting Accountant	FISC	6/26/2025
Social Service Worker 1	DCFS	6/27/2025
Manager, Financial Reporting	FISC	6/30/2025
Supervisor, Criminal Records Unit	SHER	7/2/2025

PRC Testing Manager George Vaughan addressed the Commission regarding the establishment of the eligibility lists.

Chairman Boseman made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor, no objections.

c) Class Plan Recommendations

PRC Director Rebecca Kopcienski addressed the Commission regarding the Class Plan recommendations.

Chairman Boseman made a motion to approve the Class Plan recommendations; Commissioner Colaluca seconded the motion. All were in favor, no objections.

6) EXECUTIVE SESSION

a) Discussion of Personnel Matter

Chairman Boseman made a motion to close the meeting for Executive Session to discuss a personnel matter at 4:22 p.m.; Commissioner Colaluca seconded the motion. All were in favor, no objections. The meeting reopened at 4:30 p.m.

7) OTHER BUSINESS – Nothing submitted.

8) ADJOURNMENT

Chairman Boseman made a motion to adjourn the meeting at 4:30 p.m.; Commissioner Colaluca seconded the motion. All were in favor, no objections.